



St. John UMC Leadership Board Meeting

Date & Time:	Sunday, May 19, 2024, 12:15 p.m.
Location:	St. John UMC room 108
Pastors in attendance:	Rev. Jenny Anderson
Leadership Board in attendance:	<p>Charles Dixon (Leadership Board Chair & Trustees), Mark Barron (Finance), Rich Bias (Finance—Chair), Greg Capers (Trustees—Chair), Tonya Currier (Staff Parish Relations & Annual Conference Representative), Karen Phelps (New Member), Stephanie Quattlebaum (Mission and Ministries Representative), Allen Smith (Staff Parish Relations & Lay Leader), Denise St. Clair (Staff Parish Relations), Sarah Thomas (Trustees—Secretary), Georgia Vesely (Finance Committee), Alison Wright (Council Secretary)</p> <p>Absent: None</p>
Church members/staff:	None

Agenda Details:

- I. Opening (1 min) – The meeting was opened with prayer.
- II. Spiritual Formation (15 mins) – A spiritual formation message was shared. Board members shared in response to the question “How is it with your soul?”
- III. Leadership Equipping (11 mins) –A recap from previous sections of *Rethink Communication: A Playbook to Clarify and Communicate Everything in Your Church* by Phil Bowdle was shared. Information was provided to the Board on two new sections: “Clarify your message” and “Craft your elevator pitch.”
- IV. Review of New People (2 mins) – The Reverend shared about a couple who have been visiting and will possibly join St. John later this month.
- V. Goal Review and Accountability (6 mins) – The Board was reminded of work done in 2023 related to church attendance. In summer 2023 St. John attendance neared 200 people combining attendance at Greene St. and the Lake Service. The board also talked about simplifying the structure and work of the Worship Committee.

- VI. Packet and Consent Calendar Items (4 mins) – The minutes of the April Leadership Board meeting were brought before the group. There was discussion about putting a reminder and link in this coming week’s Good Newsletter email so that the congregation can keep up with the minutes of the Board meetings. The Board voted on the minutes of the April meeting, and they were approved unanimously.
- VII. Generative and Strategic Work (28 mins)
- a. Trustees (12 mins) – Greg reviewed the Trustees Report. He reminded the Board of the need to form a committee to raise money for the roof as it has a limited life. Greg noted that Tim has been a great addition to the staff and will possibly be able to work more. Jenny brought up the need to find a written agreement between St. John and DCCM. Rich said he will need a copy of the agreement for the audit exercise.
 - b. SPR (1 min) – Tonya reviewed the SPR report. She pointed out the recommendation from the April SPR meeting “that the 2024 budget for the Facilities Manager’s compensation remain designated for that purpose.”
 - c. Finance (15 mins) – Rich reviewed the Finance Report including the following:
 - i. The requested money has been received from Endowment.
 - ii. We are currently two months behind on paying our apportionments.
 - iii. The \$52,029 deficit on the Finance Team Report is now around \$20,000.
 - iv. The plaster repair costs are now covered by donations, and there is a \$2,000 excess that will be applied to the sound system upgrade.
 - v. Rich also reviewed items from the Financial Review Exercise done by Dan.
 - d. Rich motioned that the reports from Trustees, SPR, and Finance be approved. The Board voted and approved the reports unanimously.
 - e. Charles brought up the notes from Christina for needed changes and discussion on the “Application for Use of St. John UMC Facility.” On page 2 of 3, the 2-hour limit is to be removed. The 4-hour minimum for the Security Guard is to remain. On page 1 of 3, an addition is needed to clarify that the church member sponsoring the event will be present for the duration of the event. Karen moved to accept these changes. Georgia seconded. The Board voted, and there was unanimous approval.
- VIII. Communication (2 mins) – Charles reviewed the business that took place at today’s meeting.
- a. Jenny will take care of getting a link to the Leadership Board Meeting minutes in the Good Newsletter email after each Board meeting.
 - b. Work will need to be done to find the agreement with DCCM.
 - c. Charles will work with Christina and Jenny on the changes to the “Application for Use of St. John UMC Facility” document.
- IX. Next Meeting (<1 min) – The next Leadership Board meeting will be on Sunday, June 23 at 12:15 p.m.
- X. Closing (<1 min) – Mark prayed a closing prayer, and the meeting was adjourned.